

**ZCO Board Meeting Minutes**  
**February 4, 2007**

**Attendance:**

Chozen Bays, Chuck Ensoku Gleason, Nancy Kodo Conover, Kojun Hull, Ed Gensho Welsh, Greg Hill, Patrick Green, Daitetsu Hull, Hogen Bays, Alex Rudinsky, Tam An Tran, Larry Fuho Trussell

**Location:**

Portland Dharma Center  
Portland, Oregon

**Agenda as follows:**

- I. President's Report**
- II. Directors' Reports**
- III. Financial Report**
- IV. Sangha Council Report**
- V. Development Report:**
- VI. Membership Report:**
- VII. Communications and Advertising:**
- VIII. Buildings and Grounds**
- IX. Sangha Harmony Committee Report**
- X. New Bylaws**
- XI. Nominating Committee and New Elections**

**Summary of Motions**

APPROVED – Motion to adopt Board minutes (with minor edits) from the October 15 and December 17, 2006 meetings.

APPROVED – Motion made to designate Sangha Council representative to the Board pending designation of said person from Sangha Council.

APPROVED – Motion to adopt budget for 2007.

APPROVED – Motion to approve the new bylaws and put to a vote of the ZCO membership.

**Meeting Minutes**

Hogen brought up the need for an official representative from Sangha Council in order for the Board to hear regular reports.

APPROVED – Motion made to designate Sangha Council representative to the Board pending designation of said person from Sangha Council.

## **I. President's Report:**

**Ed:** Continues to be impressed by large attendance on Sundays and the number of people going to sanzen and is curious how we adapt to this. It's a healthy challenge and a good thing.

End of President's Report

## **II. Directors Reports:**

**Fuho:** No report.

**Alex:** Reported on videotaping at Great Vow. Thinking about how we might videotape and post on the web, YouTube, and for other archival uses.

**Kojun:** Last Beginner's Mind retreat we had 35 people and had to close registration. Also think that people have better sense of what these retreats are about.

**Kodo:** Talked about full lines for sanzen on Sundays and big attendance on Thursdays. There's a need for people to step up and fill service positions.

**Chozen:** Mentioned discussions about how to handle long lines for sanzen; took trip to City of 1000 Buddhas and noticing the need to keep young people coming into the sangha; also noticing that the downtown group is trending male and the need to keep gender balance; GVZM making a point of going to college career days.

**Hogen:** Suggested making a Board position for Membership; has some ideas for sanzen, maybe some other criteria, it's important that sanzen be ongoing.

**Greg:** Reported on the successful month-long hosting of the traveling exhibit on the nuclear bombings in Japan, hundreds came, state and local officials attended, Greg and Chozen gave talks.

**Ensoku:** Reported on the Fundamentals of Buddhism class going well, attended by 20+ people, a nice mix of beginners and older practitioners, challenge of fitting it into 6 hours.

End of Directors' Reports

## **III. Financial Report:**

**Ensoku:** [Distributed copies of proposed budget for 2007]. Discussion of changes from last year and ability to meet Board goal of increase support for teachers

APPROVED – Motion to adopt budget for 2007.

End of Financial Report

#### **IV. Sangha Council Report**

**Fuho:** Discussion of Operation Welcome Home; getting ready to recommend formal curriculum for jukai preparation, 5-precepts preparation; discussed sanghakai and feel like that is in the domain of the teachers.

**Hogen:** submitted comments on the jukai/5-precepts recommendations; inviting input on sanghakai.

End of Sangha Council Report

#### **V. Development Report:**

**Kojun:** Reported on successful year-end fundraising especially with just a mailing; half came from the Board; will do summer workshop on bequests.

End of Development Report

#### **VI. Membership Report:**

**Alex:** Talked about notion of “dharma buddy” program that we’ve done in the past and how it might be helpful with all the new people coming in; discussion of Hogen idea for Membership as Board position and making it a programmatic position;

End of Membership Report

#### **VII. Communications and Advertising:**

**Jogen:** Made changes to website based on suggestions; working on video for website.

Discussion of using the website for ZCO class materials and curriculum.

End of Communications and Advertising

#### **VIII. Buildings and Grounds**

**Hogen:** Hot soaking tub available for sesshin; working on the first of the monastery gardens.

End of Buildings and Grounds

#### **IX. Sangha Harmony Committee Report**

**Daitetsu:** Next meeting is Feb 18, meetings are quarterly.

Discussion of ZCO diversity statement. Board members have different drafts that will be recirculated for next Board meeting.

End of Sangha Harmony Committee Report

**X. New Bylaws:**

**Gensho:** [Passed out copies of the proposed new bylaws].

APPROVED – Motion to approve the new bylaws and put to a vote of the ZCO membership.

Kojun and Gensho will work on the election process as spelled out in the current bylaws.

End of New Bylaws

**XI. Nominating Committee and Elections**

Discussion of possible 2007 officers and Board members. Gensho is eligible to serve as a Director. Ensoku will continue to serve as Treasurer. Discussion of possible Board President and Secretary, especially potential women to serve.

Nominating committee will meet before next Board meeting.

End of Nominating Committee and Elections

**ADJOURN**

Minutes taken by Patrick Green, Secretary.